



**Join Us**



**We are honoured to provide quality services to our clients in New South Wales, South Australia, Victoria and Western Australia. Our staff strive to embody our vision, mission and values every day. It is a privilege to consider ourselves a national provider of community services.**

**Our Vision:** Leading the field in helping Australians in difficulty, disadvantage or with disability, find and keep a decent job.

**Our Mission:** Supporting Australians to achieve their full potential from school to retirement, by preparing them for, and assisting them into, quality employment.

**Our Values:** We believe strongly in a common set of shared values which guides our behaviour when dealing with our clients, employers, partners and each other.





A close-up, profile view of a person's head and ear, with a blurred background. The person's skin is dark, and their ear is prominent. They are wearing a red garment. The background is a light, out-of-focus wall.

**We encourage and  
support our staff  
by fostering a  
highly interactive,  
caring and  
positive work  
environment.**

## What We Do

Workskil Australia is a not-for-profit organisation which aims to increase sustainable social and economic self-reliance of individuals and communities who are disadvantaged. Each year we place over **20,000** clients into employment, providing them with the skills and confidence to re-enter the workforce. Our mission is to make a difference in their life.



## Who We Are

We walk the talk on promoting the benefits of diversity. Be part of a workplace which values diversity, focuses on supporting employees and fosters an inclusive work culture. Over a third of all our staff members speak a language other than English with more than **38 languages** and **40 cultural groups** represented across our business.



## The Benefits

People are at the heart of our organisation. We care for our clients, our partners and for our staff. The following are just some of the benefits of working with us.



### **Paid Day Off**

Full-time employees are able to enjoy a Paid Day Off each month. Over the year, that's an additional two weeks of leave.

### **Salary Packaging**

As a not-for-profit and charitable organisation, our employees are able to access Salary Packaging, meaning you get a portion of your salary tax free. Depending on your income level and how much you choose to package, you have the potential to save thousands each year.

### **Loyalty Leave**

Workskil Australia rewards employees with an additional benefit: paid Loyalty Leave. Loyalty Leave for full-time and part-time (pro rata) staff means that staff accrue one extra week's leave after they have been in continuous service with Workskil Australia for three years, on top of Annual Leave and Paid Days Off.

### **Parental Leave**

Since October 2015, Workskil Australia has been supporting employees with Parental Leave for the birth of their child. Parental Leave entitlement includes up to 12 months of leave, which can potentially be extended for up to 24 months based on personal circumstances. Both parents are entitled to paid Parental Leave which starts at the birth or placement of the child, with expectant mothers able to start leave six weeks before their due date. Workskil Australia provides two weeks of paid parental leave for eligible employees above any statutory entitlements.

### **Emerging Leaders Program**

Be part of an organisation that encourages personal growth and professional development through programs such as Emerging Leaders.

The program focuses on the development of aspiring leaders to prepare them for a future leadership position. Over 50% of participants have 'emerged' each year after completing this program.

### **Expand Your Career**

Build your career with us! With over 700 employees across a wide range of divisions and services, there is room for you to grow and expand with Workskil Australia. Want to be involved with corporate services, assist with performance and training or be on the ground delivering exceptional customer service? Or maybe you're passionate about Indigenous employment, want to improve disability services or even help our youth achieve success in their future? We need passionate and dedicated employees to continue delivering successful services.

### **Values Awards**

Every three months we reward employees who are nominated by their peers for demonstrating Workskil Australia's values.

### **Employee Assistance Provider**

LifeWorks, our Employee Assistance Provider (EAP), is a voluntary service available to our staff and their family members, providing them access to professional and confidential counselling services to assist with job performance and employee wellbeing.

### **Location, Location, Location**

Workskil Australia is a national organisation operating in four states, eleven regions and 70 offices across New South Wales, South Australia, Western Australia and Victoria.

**We're always looking to expand our benefits and expect 2019 to be an exciting year of growth.**



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